

Stronger Communities Committee Meeting of Witney Town Council



Monday, 23rd September, 2024 at 6.00 pm

To members of the Stronger Communities Committee - G Meadows, O Collins, R Smith, T Ashby, A Bailey, J Doughty and S Simpson (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 4 - 10)

- a) To adopt and sign as a correct record the minutes of the meeting held on 15 July 2024.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 11 - 20)

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee in 2024/25.

6. **Resident Satisfaction Survey Actions** (Pages 21 - 23)

To receive and consider the report of the Deputy Town Clerk.

Communications & Community Engagement

7. **Communications Report** (Pages 24 - 27)

To receive and consider the report of the Communications & Communities Engagement Officer.

8. **Community Engagement Report** (Pages 28 - 87)

To receive and consider the report of the Communications & Communities Engagement Officer.

9. **Community Window - Review of Policy** (Pages 88 - 91)

To receive and consider the report of the Bookings Administrator.

10. **Youth Services** (Pages 92 - 95)

To receive and consider the report of the Deputy Town Clerk.

11. **Park Yoga Request** (Page 96)

To receive and consider a request for Yoga Session on The Leys Recreational Ground.

Street Furniture & Infrastructure

12. **Winter Preparations** (Pages 97 - 98)

To receive and consider the report of the Operations Manager.

Events

13. **Events Report** (Pages 99 - 101)

To receive and consider the report of the Venue & Events Officer.

14. **Exclusion of Press and Public**

To consider and if appropriate, to pass the following resolution:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of any business to be transacted.



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